



TAX CHANGES 6% - RETAIL

INTRODUCTION

Taxes for provisions are temporarily being lowered from 12 to 6 percent in Sweden, starting on April 1st, 2026, and ending on December 31st, 2027. This change is meant to decrease the costs for households during the current recession. The change requires companies to update their cash register systems and accounting.

In this document, we've summarized the changes you must make in Winpos for this tax change. All changes explained in this document are made in Winpos Backoffice. You can start to prepare the system for this change, but do not activate 6% taxes before April 1st.

If you have any questions or need help preparing for the tax change, you can contact Winpos Helpdesk. Also contact Winpos Helpdesk if you want Winpos to carry out the price change for you. The cost for that is at a normal rate of 495 SEK/half hour.

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1. CHANGING TAX AND, IF NEEDED, SALES ACCOUNT

- To update multiple articles at once, go to *Maintenance » Departments or Maintenance » Subdepartments* and use the “Fast adjustments”-function available in the list on the right.
- Change the field *Tax class 2* to 6% on your 12% articles.
- If you also want to use a specific sales account for take away, you can change this at the same time. Set the correct account for 6% sales in the field *Sales account 2* in the images below. If the sales account does not exist, it needs to be created first. (See how in section 3).

Note! Remember to change *Tax class 2* to 6% tax for all departments or subdepartments with 12% tax, while avoiding articles or departments that have 25% tax.

The screenshot displays the Winpos software interface. The main window is titled "Underhåll av varugrupper" (Maintenance of product groups). It contains several fields for editing product group information, including "Nummer" (Number), "Benämning" (Name), "Kommentarer" (Comments), "Skatteklass" (Tax class), "Skatteklass 2", "Vinstprocent" (Profit percentage), "Skriv ut i köket" (Print in kitchen), "Skriv ut på kvitto" (Print on receipt), "Huvudgrupp" (Main group), "Försäljningskonto" (Sales account), "Försäljningskonto 2", "Senast såld" (Last sold), "Skapad" (Created), and "Senast ändrad" (Last modified). The "Skatteklass 2" field is highlighted with a red box, showing a dropdown menu with "3" and "Moms 6%".

Overlaid on the main window is the "Snabba ändringar" (Fast adjustments) dialog box. It contains a grid of fields for quick editing, including "Försäljningspris %" (Sales price %), "Inköpspris %" (Purchase price %), "Medel. inköpspris %" (Average purchase price %), "Säsong" (Season), "Svinreservation %" (Reservation %), "Max rabatt %" (Max discount %), "Skatteklass" (Tax class), "Skatteklass 2", "Typ" (Type), "Rubrik 1" (Section 1), "Rubrik 2" (Section 2), "Reklamrad" (Ad line), "Inkl. pant" (Incl. lien), "Vågartikel" (Seasonal item), "Etikett" (Label), "Reklam" (Ad), "Position", "Skriv ut i köket" (Print in kitchen), "Skriv ut på kvitto" (Print on receipt), "Försäljningsenhet" (Sales unit), "Jämförelse enhet" (Comparison unit), "Försäljningskonto" (Sales account), and "Försäljningskonto 2". The "Skatteklass 2" field in this dialog is also highlighted with a red box, showing a dropdown menu with "3" and "Moms 6%". An orange arrow points from this field to the "Skatteklass 2" field in the main window.

2. TAKE AWAY-SETTINGS

- If all 12% articles should be sold with 6% tax, you can enable to setting *"Take away is default"* on all registers. If you have a server, make the changes via the server.
- You can find the setting under *Parameters » Settings*. The settings are located under the REG-section. You can also use the search field in the bottom right corner and search for *"take away"*.
- To enable the setting, double-click on *False*. This will set the value to *True* for the register selected in the dropdown menu at the top of the window.
- Also enable *"Take away with new price"* to automatically calculate the new price for your 6% tax articles. You can also create a new price list and assign it under *Price list 2*, if you want to select the new prices that should be used. **(See how in section 4).**

Take away is default	False
Take away stay down	False
Take away taxfree only tax and account change	False
Take away with new price	False

Note! If you have multiple registers, it is best to make these changes for each individual terminal. When copying settings there is a risk of all settings being copied over, which can cause problems.

3. CREATE SALES ACCOUNTS

- Consult your accountant and ask whether the 6% sales should be linked to a separate account. If new accounts are required, find out which accounts need to be created.
- Make these changes via *Fast adjustments* at the same time as you change the tax class. If you want to separate the 6% sales from regular accounts, create new accounts as described below:
 - Go to *Maintenance » Bookkeeping accounts* and search for an existing 12% account to use as a template.
 - Click the *New bookkeeping account*-button (see image below).
 - Make sure *Copy settings* is checked and enter the correct account number.
 - Click OK and update the name so it clearly indicates that it is the same account but for 6% sales.

Underhåll av redovisningskonton

Nummer: 3001

Benämning: FÖRSÄLJNING Mat 12%

Grupp: 3 Intäkter

Moms %:

Skapad: 2019-11-18

Senast ändrad:

Nytt redovisningskonto

Ange nummer

☒ Kopiera inställningar

OK

Avbryt

Nummer	Benämning
1 3001	FÖRSÄLJNING Mat 12%
2 3002	FÖRSÄLJNING Vin
3 3003	FÖRSÄLJNING Sprit
4 3004	FÖRSÄLJNING Cider
5 3005	

Någon del av fältet

☐ Inte lika med

Stäng fönster

Underhåll av redovisningskonton

Nummer: 3007

Benämning: FÖRSÄLJNING Mat 6%

Grupp: 3 Intäkter

Moms %:

Skapad: 2026-03-17

Senast ändrad: 1999-11-30

☐ Öresavrundning

Nytt redovisningskonto

Ange nummer

☒ Kopiera inställningar

OK

Avbryt

Nummer	Benämning
8 3020	FÖRSÄLJNING 12%
9 3030	FÖRSÄLJNING 6%
10 3740	ÖRESAVRUNDNING
11 3007	FÖRSÄLJNING Mat 6%

Någon del av fältet

☐ Inte lika med

Stäng fönster

4. DIFFERENT PRICE LIST FOR 6% TAX

- For stores with many 12% items that want to use a separate price list and manually set prices for their 6% items, it is possible to create a price list with calculated 6% prices. You can then review that price list and adjust the 6% prices as desired.
- Please note that if you use a price list, prices changes must then be updated via the *Price List*-button on the article card going forward. You will also need to set a new price for all items in *Price List 2*.

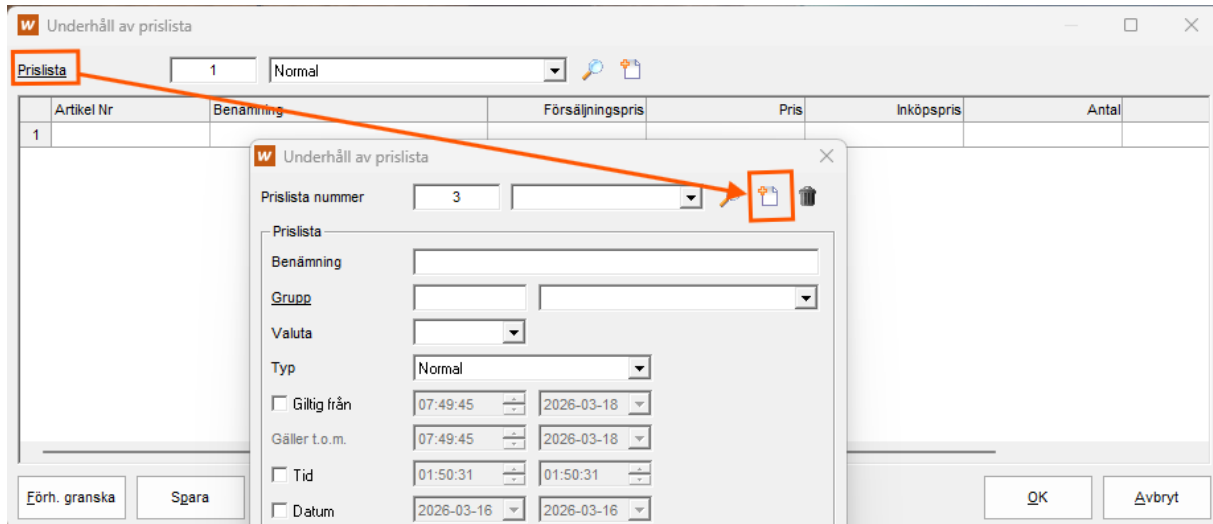
The screenshot shows the 'Artikel vald' (Article selected) window. On the right side, there is a button labeled 'Prislista' which is highlighted with a red rectangle. Other visible fields include 'EAN-kod', 'Receptartikel', 'Lager', 'Lagerändring', 'Senast såld', and 'Artikelgrupp'.

- If you already have an alternative price list that you want to use for Take away, you can activate it by assigning the second price list to the desired terminal(s).
- This is done under *Maintenance » Terminals*, where you assign the second price list in the field *Price List Number 2* and leave the regular price list as is or empty for *Price List Number 1*.

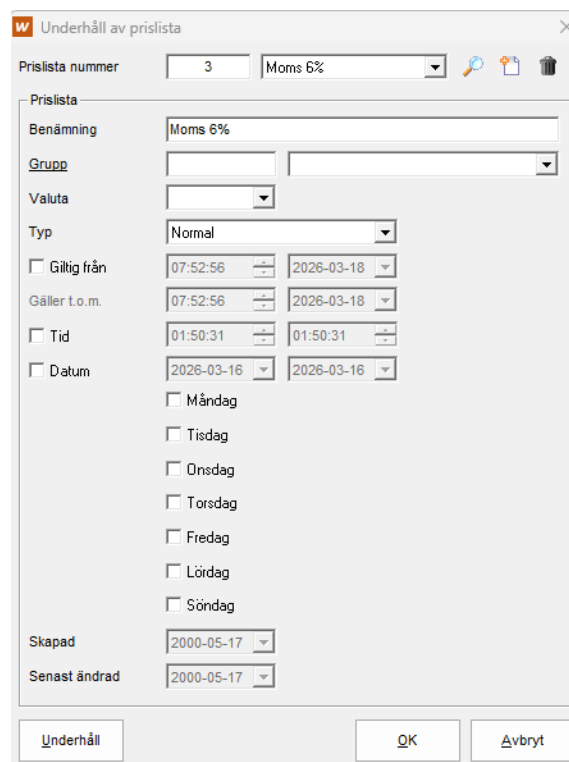
The screenshot shows the 'Underhåll av kassor' (Terminal Maintenance) window. The 'Prislista nummer 2' field is highlighted with a red rectangle and contains the value '3' and 'Moms 6%'. Other fields include 'Nummer' (202), 'Benämning' (M Kassa 2), 'Datornamn' (TWESTER), 'Kostnadsställe' (200), 'Lagerplats' (200), 'Snabbvalsknapps nivå' (4), and 'Grupp'. A sidebar on the right contains buttons for 'Underhåll', 'Mellanserver', 'Kostnadsställen', 'Lagerplatser', 'Grupp', 'Loggfil', 'Reklam på kvittot', and 'Självbetjäning'.

5. CREATE A PRICE LIST

- Go to *Maintenance » Price lists* and click on *Price list*, then the button *New price list* and finally press OK.



- Enter a suitable name and press OK. The price list is now ready to use.



- It is also possible to automatically calculate the price list with 6% prices for all articles. However, since this function is based on the entire article price list, articles with 25% tax will also be included and must therefore be removed.

- To calculate the 6% prices for your new price list, go to *Maintenance* at the bottom left. There you select your price list from the dropdown menu for *Price list number* and choose Sales Price from the dropdown menu for *Calculate Price From*.
- In the field *Per cent*, enter -5,357 and press OK. The price list will have new calculated 6% prices based on the original 12% price list. Note that the prices will have decimals. Also do not forget to remove the 25% articles from the list, otherwise they will also be sold for the 6% price in the price list.

Underhåll av prislista

Prislista nummer: 3, Moms 6%

Prislista: Skapa prislista, Kopiera prislista, Online kontroll

Benämning: [Empty]

Grupp: [Empty]

Valuta: [Empty]

Typ: [Empty]

☐ Giltig från: [Empty]

Gäller t.o.m.: [Empty]

☐ Tid: [Empty]

☐ Datum: [Empty]

Skapad: [Empty]

Senast ändrad: [Empty]

Procent: -5,357

Kör: [Empty]

Uppdatera bara: [Empty]

Undervärngrupp: [Empty]

Försäljningskonto: [Empty]

Uppdatera inte: [Empty]

☐ Rabattspärr

☐ Bonusspärr

☐ Kampanjspärr

☐ Nytt pris-spärr

OK, Avbryt

Underhåll

Underhåll av prislista

Prislista: 3, Moms 6%

Artikel Nr	Benämning	Försäljningspris	Pris	Inköpspris	Antal
1 0-501	Artikel 1	123,00	116,41		
2 0-500	Artikel 2	195,00	184,55		
3 0-50	Artikel 3	195,00	184,55		
4 0-71	Artikel 4	203,00	192,13		
5 0-7	Artikel 5	250,00	236,61		
6 0-89	Artikel 6	385,00	364,38		
7 0008	Artikel 7	52,00	49,21		
8 000A1	Artikel 8	55,00	52,05		
9 000A2	Artikel 9	55,00	52,05		
10 000A3	Artikel 10	55,00	52,05		
11 001	Artikel 11	195,00	184,55		
12 001-3	Artikel 12	240,00	227,14		
13 001195	Artikel 13	75,00	70,98		
14 001196	Artikel 14	75,00	70,98		
15 0015	Artikel 15	130,00	123,04		
16 0016	Artikel 16	160,00	151,43		
17 002	Artikel 17	60,00	56,79		
18 002-0	Artikel 18	120,00	113,57		
19 00312	Artikel 19	120,00	113,57		
20 00311	Artikel 20	120,00	113,57		
21 0031	Artikel 21	150,00	141,96		
22 0043	Artikel 22	130,00	123,04		
23 005G	Artikel 23	695,00	657,77		
24 0064	Artikel 24	48,00	45,43		
25 00744	Artikel 25	165,00	156,16		
26 00745	Artikel 26	165,00	156,16		

Förh. granska, Spara, Receptartikel, Skriv ut etikett, ☐ Snabbetikett, ☐ Skriv ut etikett

OK, Avbryt

6. FAQ - TAKE AWAY-SETTINGS

1 TAKE AWAY IS DEFAULT

- “True” means that Tax Class 2 is always used if available.
- “False” is the default value and means that *Take away* must be activated at the register for each purchase.
- This can be set to “True” if all articles with 12% tax sold in the register should use 6% tax at sale. Articles with 25% tax are not affected as long as Tax Class 2 is empty or set to 25%.
- This setting can easily be deactivated with a single button press when no longer needed.

2 TAKE AWAY STAY DOWN

- “True” means that if *Take away* is activated via a button in the register, it remains active until it is manually deactivated or the POS system is restarted.
- This setting can be useful, for example, when selling takeaway meals at the end of the day and you want to avoid activating the function for every receipt.

3 TAKE AWAY TAXFREE ONLY TAX AND ACCOUNT CHANGE

- “True” means that both *Tax class 2* and *Sales account 2* are used for Take away-sales.
- “False” means that only *Tax class 2* is used for Take away-sales, and *Sales Account 1* is used for both regular and Take away-sales.

4 TAKE AWAY WITH NEW PRICE

- “True” means that a new price is calculated based on the item’s *Tax class 2* value. For example, if an item has a regular price of 75 SEK where *Tax class 1* is 12% and *Tax class 2* is 6%, the price will be recalculated to 70.98 SEK when the Take away-mode is active.
- “False” means that if Take away-mode is active, *Tax class 2* will be used, but the final price will not change, only the tax changes.
- An alternative to “Take away with new price” is to assign *Price list 2* to the terminal profile. In this case, prices from *Price list 2* will be used when the Take away-mode is active. All articles must be included in the price list for the new prices to apply.
- It is not possible to combine “Take away with new price” with the use of *Price list 2*. Any articles included in the price list will be recalculated from 12% to 6%. Therefore, if using a price list, it must contain new 6% prices for all of the 12% items.